**SUBJECT TO APPROVAL**

**MINUTES OF SPECIAL MEETING OF**

**BOARD OF EDUCATION SCHOOL DISTRICT 36**

**TUESDAY, OCTOBER 3, 2017**

**Call to Order**

Mr. Frendreis called the Special Meeting of the Board of Education of Grass Lake School District #36 to order at 6:04 p.m.

**Roll Call**

Present: Mr. Page, Mr. Williams, Mr. Gembara, Mrs. Rietschel, Ms. Tauke

and Mr. Frendreis

Absent: Mrs. Caya

Also Present: Dr. William Newby, Superintendent

Mrs. Donna Plath, Principal

Mrs. Mary Capek, Administrative Assistant

Mr. Chris Urban, Gilbane

**Pledge of Allegiance**

Mr. Frendreis led the members with the Pledge of Allegiance.

**Facilities Project**

1. **Final Update on Value Engineering Items**
2. **Approval of out of Scope Change Orders\***
3. **Approval of proposal to remove and replace two existing unit ventilators in the existing basement\***
4. **Update Regarding Existing Chimney**

Mr. Chris Urban presented an update on the value engineering items. Mrs. Rietschel asked if any of the value engineering items were related to the unforeseen flooding in the basement. Further discussion took place that the out of scope change orders will address the work completed in the basement.

Mr. Urban presented the Out of Scope Change Orders. Dr. Newby explained that the some of the monies for the out of scope changes may be shifted to the O&M budget.

Mr. Williams also talked about the additional monies from Midwest for the abatement costs. The cost would be for opening and closing up the areas that were abated earlier in the summer.

Mr. Urban explained the out of scope change order for the basement HVAC unit ventilator replacement which was already approved by the interim Superintendent, Joe Bailey. This change order only included demolition of ceiling mount AC unit and miscellaneous ductwork. This work was already completed.

One motion was made by Mr. Williams and seconded by Mr. Page to approve the CO-1, CO-3 and CO-4 per the Gilbane Contract.

Motion was carried by roll call vote:

Ayes: 6 Mr. Page, Mr. Williams, Mr. Gembara, Mrs. Rietschel,

Ms. Tauke and Mr. Frendreis

Nays: 0

Abstain: 0

Absent: 1 Mrs. Caya

Mr. Urban presented the ATP-0006 which includes the removal and replacement of existing UV’s. The ATP-0006 only includes the miscellaneous ductwork and electrical for two (2) new vertical units that supply heat & AC. The District would purchase the unit ventilators directly.

One motion was made by Ms. Tauke and seconded by Mr. Page to approve the ATP-0006 as presented.

Motion was carried by roll call vote:

Ayes: 6 Mr. Page, Mr. Williams, Mr. Gembara, Mrs. Rietschel,

Ms. Tauke and Mr. Frendreis

Nays: 0

Abstain: 0

Absent: 1 Mrs. Caya

Mr. Urban also provided an update to the Board on the site review of the existing chimney. As of this Board meeting, the chimney has been taken down to the minimum height above the existing roof and installation of a metal cap and flue as required for weather tightness and functionality of the exhaust flue.

Mr. Frendreis presented this being the first meeting of the Board of Education District #36 under Dr. Newby. Mr. Frendreis asked if the Board needed to discuss any other items than what was presented and on the agenda.

Mr. Gembara inquired about the additional cost of approximately $19K from Single Path. Dr. Bailey explained that the cost was for additional cabling in the ceilings. Dr. Bailey also explained that the problems with the network were half with the out of date servers and the other half was for the access points. He also explained that there were two separate projects for the solution of the network problems.

Mr. Gembara continued to say he knew that Single Path quote was approximately $35K, but he was not aware of the $19K.

Dr. Bailey further explained that the existing cable was only Category 3 and that he made an executive decision to go forward with the additional work of the cabling to solve the problems still in the network with the replacement of servers and access points.

Further discussion took place and Mr. Frendreis asked the Board whether items of this size should be bid out. Dr. Bailey added that with the administration in place the Board needs to be comfortable in their decision making of expenses under $50K.

Ms. Tauke asked about the future needs of the existing building. Mr. Urban emphasized the roofing of the buildings needs to be addressed immediately prior to the months of bad weather. Further discussion took place that with Dr. Newby further discussion will take place to discuss long range plans for the existing building.

Mr. Frendreis also inquired about the current major mechanical systems. Mr. Urban also talked about maintenance plans being in place for the mechanical systems.

Dr. Newby shared with the Board that the 10 Year Life Safety Plan is in draft. Dr. Bailey also shared with the Board that the draft copy of the 10 Year Life Safety Plan was shared with the Finance Committee.

**Public Input**

No Public Input

**Closed Session**

No need for Closed Session

**Adjournment**

At 6:40 a.m., a motion was made by Mr. Frendreis and seconded by Ms. Tauke to adjourn the open meeting.

Motion was carried by voice vote:

Ayes: 6 Mr. Page, Mr. Williams, Mr. Gembara, Mrs. Rietschel,

Ms. Tauke and Mr. Frendreis

Nays: 0

Abstain: 0

Absent: 1 Mrs. Caya

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President Secretary