**SUBJECT TO APPROVAL**

**MINUTES OF SPECIAL MEETING OF**

**BOARD OF EDUCATION SCHOOL DISTRICT 36**

**Monday, June 12, 2017**

**Call to Order**

Mr. Frendreis called the Special Meeting of the Board of Education of Grass Lake School District #36 to order at 6:00 p.m.

**Roll Call**

Present: Mr. Page, Mr. Gembara, Mrs. Rietschel, Ms. Tauke, and

Mr. Frendreis

Absent: Mr. Williams and Mrs. Caya

Also Present: Mrs. Donna Plath, Principal

Mrs. Mary Capek, Administrative Assistant

Guests: Mrs. Denise Mandigo, Community Member

Mr. & Mrs. Randy Smale, Community Members

Mrs. Karen Wilberg, Community Member

Ms. Toni Petitti, Community Member

**Pledge of Allegiance**

Mr. Frendreis led the members with the Pledge of Allegiance.

Prior to the public input, Mr. Frendreis explained the reason for the calling of this special meeting. He explained the primary purpose of the meeting is to go over the CBA, Facilities and the Superintendent Transition.

**Public Input**

Mrs. Wilberg questioned the Board whether the District needed both a Superintendent and Principal. Discussion took place regarding the requirement to have a Superintendent and Mr. Frendreis discussed the possibility of a part-time Superintendent with retirees. There is a stipulation that retired Superintendents can only work 100 days.

Mr. Smale asked about the State of Illinois not having a finalized budget and how this impacts the schools. Discussion took place regarding the school’s budget and how the budget process will begin in July. Mr. Smale also commented on the increased amount of houses for sale on the lakefront and how this shows the higher taxes are forcing people out.

**Executive Session**

At 6:09 p.m. a motion was made by Ms. Tauke and seconded by Mr. Page to go into closed session for the purposes of the following:

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).*

*Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).*

*The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).*

Motion carried by roll call vote:

Ayes: 5 Mr. Page, Mr. Gembara, Mrs. Rietschel, Ms. Tauke

and Mr. Frendreis

Nays: 0

Abstain: 0

Absent: 2 Mr. Williams and Mrs. Caya

The following members answered roll call at 6:10 p.m.: Mr. Page, Mr. Gembara, Mrs. Rietschel, Ms. Tauke and Mr. Frendreis Absent: Mr. Williams and Mrs. Caya

**Open Session**

At 7:00 p.m., a motion was made by Mr. Page and seconded by Ms. Tauke to return to the open session.

Motion carried by roll call vote:

Ayes: 5 Mr. Page, Mr. Gembara, Mrs. Caya, Mrs. Rietschel,

Ms. Tauke and Mr. Frendreis

Nays: 0

Abstain: 0

Absent: 2 Mr. Williams and Mrs. Caya

The following members answered roll call at 7:04 p.m.: Mr. Page, Mr. Gembara, Mrs. Rietschel, Ms. Tauke and Mr. Frendreis Absent: Mr. Williams and Mrs. Caya

**Reports**

1. **Facilities Committee Reports**

The Facilities Committee met on Monday, May 22, 2017 to discuss the status of the items remaining on the Value Engineering items list. Ms. Tauke presented the list of potential reductions in VE items which consisted of additional items not selected by SD (presented 4/3/17) with estimated values. Ms. Tauke highlighted the items accepted and rejected from the list. It is the recommendation of the Facilities Committee to go forward with the list presented.

Discussion took place about the second go around on Value Engineering items and how the items were not selected for possible savings.

Mr. Frendreis asked the Facilities Committee how they plan to keep up on the recommendations for the Facilities’ project in the future. Ms. Tauke explained that the whole committee would meet with Gilbane Construction every other Thursday.

Ms. Tauke brought it to the attention of the Board that Gilbane asked who would be the person to go to for any major items with the facilities project once Dr. O’Brien is gone. Ms. Tauke recommended that Mr. Williams who has background as an instructional engineer to be the so called owner representative for the school.

Discussion took place that major items should be brought to the Board and that the major items should have a dollar amount for approval. Further discussion took place regarding Gilbane’s role as the project manager for this project. Most items should have some kind of contingency built in to the project. Again, discussion took place that Gilbane needs someone to talk to as the owner representative. Gilbane also recommended that the maintenance person could be the representative. Further discussion took place about Mr. Williams and his expertise.

Mr. Frendreis talked about the idea of having a Board member in this type of role is breaking new ground and he would like to mull this idea between tonight and the regular board meeting on June 20, 2017. Mr. Frendreis will add this to next week’s board meeting agenda as owner representative for facilities’ project.

One motion was made by Mr. Page and seconded by Mr. Gembara to accept the recommendation of the Facilities Committee to go forward with the presented Value Engineering Items list.

Motion was carried by roll call vote:

Ayes: 5 Mr. Page, Mr. Gembara, Mrs. Rietschel, Ms. Tauke

and Mr. Frendreis

Nays: 0

Abstain: 0

Absent: 2 Mr. Williams and Mrs. Caya

**New Business**

1. **Approve the Collective Bargaining Agreement for 2017-2020\***

Mr. Frendreis requested that the approval be moved to the June 20, 2017 Regular Board meeting.

1. **Superintendent Transition and Search Firm\***

The Superintendent Search Committee consisting of Mr. Gembara & Mrs. Caya met with Dr. O’Brien and he shared a few options for moving forward with the school’s Superintendent search. The committee has been reviewing three vendors and Mr. Gembara presented the information compiled about the vendors.

Based on the information the committee currently has, the recommendation is to go with BWP. The committee feels BWP is a good fit for the school’s needs, locally located, and can “tap on shoulders” of people they know in the area. Mr. Gembara highlighted the advantages of BWP and how they can start working immediately. BWP is a private firm and the pricing for services is at a flat rate of approximately $8800 - $9500.

Discussion also took place on retired Superintendents filling the requirements for the month of July while working on the hiring process. It is the recommendation of the Superintendent Search Committee to engage with BWP immediately and initiate the process.

One motion was made by Mrs. Rietschel and seconded by Ms. Tauke to accept the recommendation of the Superintendent Search Committee to engage with BWP & Associates to initiate the superintendent search process.

Motion was carried by roll call vote:

Ayes: 5 Mr. Page, Mr. Gembara, Mrs. Rietschel, Ms. Tauke

and Mr. Frendreis

Nays: 0

Abstain: 0

Absent: 2 Mr. Williams and Mrs. Caya

**Adjournment**

At 7:34 p.m., a motion was made by Mrs. Rietschel and seconded by Mr. Frendreis to adjourn the open meeting.

Motion was carried by roll call vote:

Ayes: 5 Mr. Page, Mr. Gembara, Mrs. Rietschel, Ms. Tauke

and Mr. Frendreis

Nays: 0

Abstain: 0

Absent: 2 Mr. Williams and Mrs. Caya

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President Secretary