

SUBJECT TO APPROVAL

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION SCHOOL DISTRICT 36
TUESDAY, OCTOBER 20, 2015**

Call to Order

Mrs. Collins called the Regular Board Meeting of the Board of Education of Grass Lake School District #36 to order at 7:10 p.m.

Roll Call

Present: Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski,
Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Absent: None

Also Present: Dr. Terry O'Brien, Superintendent
Ms. Donna Shupe, Principal
Mrs. Mary Capek, Administrative Assistant
Mr. Tim McGrath, BLDD Architects

Community Members:

Denise Mandigo	R. Benacka	J. Macko
W. Todd, Jr.	TomaLee Blowers	Robin Wyatt
Mike Wyatt	Susan Kolk	Charles Wilberg
Susanne Tauke	Karen Wilberg	Tom Zawada
Sandy Burke	Karen Pawlak	Michael Pawluk
Jan Simale	Randy Simale	Andy Williams
Gordy Pierce	Larry Burke	

Approval of Consent Agenda:

Prior to the vote, discussion took place regarding the email sent to Dr. O'Brien for clarification regarding the invoices for BLDD architects and the subcontracted positions of the Psychologist, Occupational Therapist, Physical Therapist and Speech/Language Pathologist. Discussion took place regarding the subcontracted positions and how all of these positions were posted prior to subcontracting the services. Most of the positions are three days a week and are billed on an hourly basis. In addition, there was a question on sick days for part-time employees and discussion took place that part-time employees are

entitled to prorated sick days. Mrs. Rietschel questioned whether the part-time employee had to work at least 600 hours to be entitled sick days. Dr. O'Brien will review the contract and email the Board details of sick days. Mrs. Collins requested the minutes of the Regular Board Meeting of Tuesday, September 22, 2015 be revised to show the Board's request to go out to bid for snowplowing services for the 2016-2017 school year and be reviewed by the Board. In addition, the Board requested a column for the hire date for the employees. Dr. O'Brien will provide a spreadsheet showing the hire dates of GLS employees.

As presented under the Consent Agenda, one motion was made by Mrs. Fogel and seconded by Mrs. Kozenski to approve the Minutes of the Special Board Meeting of September 22, 2015, the Minutes (as amended) of the Regular Board Meeting of September 22, 2015, September 2015 Treasurer's Report, Payroll – September 2015, and Vendors – October 2015, and the employment of Ms. Sandra Davenport-Miller, one-on-one Paraprofessional P/T.

Motion carried by roll call vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski,
Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 0

Public Input

Mrs. Mandigo, a Community Member, requested a copy of the consent agenda to have a better understanding of the expenses. She also presented that the agenda for tonight's meeting was not posted on the website. In addition to her request for the expense report, she would like to understand the assessment of the information provided by the District and understand the effect of the expenses on the budget. Mrs. Mandigo provided a copy of 2016 Property Tax Rate Options prepared by her with allowing the school to achieve the highest rank of "Financial Recognition" with the State of Illinois. Mrs. Burke, a Community Member, requested the exact percentage of the property tax rate. Discussion took place regarding the Tax Levy and how the Board will have proposals at the November meeting. Discussion took place regarding the contract with PMA for financial services and the possibility of sending GLS students elsewhere. Dr. O'Brien added that during consolidation the assets of both schools would be combined. Dr. O'Brien also added that he approached the Superintendent of Emmons School at the Lake Division Fall 2015 Dinner Meeting held at Lotus School on October 14, 2015, the idea of consolidation. Dr. O'Brien was told that Emmons School was not interested in consolidation. Further discussion took place regarding consolidation and the process of consolidation being initiated by tax payers. Mrs. Wilberg, a Community Member, requested that the public be provided handouts and if there is a presentation to the board project the presentation also for the public. Dr. O'Brien talked about the Board's

investment in an Instructional Leader, Ms. Shupe. He also shared with the public about the percentage rate of Special Education students and how the PARCC test was administered last year and that the test scores will be released next month. Mr. Andy Williams, a Community member, suggested that the Board provide proof of successes on the website so the community understands what has been accomplished to date. Ms. Susanne Tauke, a Community member, also talked about her experience as a general contractor since 1982 and that public buildings do not have an economic value. She also talked about value engineering and how the Board should look at value engineering when making decisions about the building. The Board took note of the comments made and will incorporate the public comments into their decision making.

Reports

a. Correspondence - None

b. Maintenance Report – Mr. Quinnett

No questions asked about this report.

c. Technology Report – Mr. Wong

Mr. Pierce of After 5 Solutions presented to the Board the migration to a new server for Schoolmaster and the implementation of Family Link. He also highlighted the implementation of Google Apps and how the implementation is a larger task than they had anticipated. He also talked about bringing on another person, David, to assist Matt Wong in completing the projects ongoing with the 1:1 Technology initiative. Mr. Pierce also explained about the MDM (Mobile Device Management) and the gap with the IDS and Websense filtering. Mr. Pierce also talked about Airwatch and this being the preferred vendor with Websense. Further discussion took place regarding the redundancy for Comcast and that the shift of reliability is going more and more with storing things in the Cloud. Mr. Pierce is looking into the possibility of co-location with Comcast without getting an additional T1 circuit. Mr. Pierce is planning to have the 1:1 Technology initiative rollout by the end of the month. The laptops are ready to be placed on the domain minus the filtering (Websense). Mrs. Collins inquired about the spreadsheet of data equipment usually provided by Mr. Wong. Dr. O'Brien will talk to Mr. Wong and place the spreadsheet in the dropbox for the Board's use.

d. Instructional Report – GLS Staff

The Board questioned the lunch program provided by Mrs. Hageli and the Athlete of the Month. Dr. O'Brien will follow up with the Board about the details of the lunch program provided by Mrs. Hageli. The Athlete of the Month was originally planned to be Athlete of the Week.

e. School Report – Ms. Shupe

Ms. Shupe highlighted the updates and the professional development events on her report. She also highlighted that she has an interview on Wednesday for the open position of Instructional Technology Coach. Since her School Report was written, Ms. Shupe was able to fulfill the position of the P/T One on One Paraprofessional. This item was approved under the Consent Agenda.

- i. Intramural Sports*
- ii. Morning Tutoring for Jr. High Students*

These items were not discussed at this point of the meeting.

f. District Report – Dr. O’Brien

Dr. O’Brien highlighted the Lake County Superintendent’s Fall Leadership Conference he attended earlier this week. He shared with the Board that at the conference they discussed the importance of Instructional Leadership.

- i. 2015 Audit Report

Dr. O’Brien also provided a copy of the Annual Financial Report from the school’s independent auditor, Eder, Casella & Co.

g. FOIA Request(s)

- i. Denise Mandigo, Community Member, requested a series of questions on the status on the facilities. Mrs. Mandigo received the current stage of facilities improvement.

h. Board Committee Report/Professional Development

- i. Facilities

Discussion took place regarding the facilities and Mr. Tim McGrath of BLDD Architects presented two options to the Board. The two options took into consideration the collection of the priorities from the Board, the repurposing of the gym with flexible media classrooms, and the salvaging of the existing building as much as possible. Further discussion took place that Option 2 met more of the priorities than Option 1. Mrs. Collins talked about Option 2 and the possibility of a second story on the addition. Further discussion took place that an increase in square footage is not necessarily cost efficient in doing so. Mr. Lobodzinski talked about adding additional space and the suggestion of developing a master plan with BLDD. The plan should show the recapturing of value with every addition or renovation. Mrs. Caya and Mr. Lobodzinski agreed that we need to have a starting point and commented what needs to happen from

here. Questions were asked by community members and were asked to join the Board and Mr. McGrath to go on a tour of the lower level of the school. After the tour, further discussion took place regarding the facilities and the need for staff, community and Board members to come together to finalize a decision on which way to go with the existing building. The following community member; Mr. Williams, Mr. Pawluk, Mrs. Wilberg agreed to be on the committee. Mr. Williams also stated that Ms. Tauke who had left the meeting would be a part of the committee. Dr. O'Brien will ask for input from the GLS staff. Discussion took place regarding the scheduling of the meeting and how frequent it should happen. Based on the discussion, the meeting will be held on Thursday, November 5th at 6:00 p.m. identify the goals, objectives and to move forward with the facilities plan. Mr. Pawluk asked for information to be provided to the community members to prepare them for this meeting.

- ii. IASB
 - 1. Lake Division Meeting – October 14 (Lotus School)
 - 2. Goal Setting Workshop – Saturday, February 6

No further discussion on this topic.

- iii. Legal Workshp

No further discussion on this topic.

- iv. Triple-I Conference – November 20-22

The Board asked if there was a schedule available for the Triple-I Conference. Discussion took place that it is available on-line. Dr. O'Brien will also provide a copy to Board members.

Old Business

None

Prior to New Business, Dr. O'Brien asked the Board to go back to Ms. Shupe's School Report to address the two items missed during the School Report Discussion.

- i. Intramural Sports*

Ms. Shupe presented to the Board the idea of piloting an Intramural Sports program for students 2nd thru 4th grade. Based on the number of students interested, Dr. O'Brien is looking at an estimated cost of \$600 for a six-week pilot. Further discussion took place regarding the conflict of space for this program due to the planned extracurricular activities for 5th thru 8th grade students. Ms. Shupe realizes that she would need to schedule around the existing extracurricular activities.

A motion was made by Mrs. Rietschel and seconded by Mrs. Kozenski to approve the piloting of an Intramural Sports program for students 2nd thru 4th grade.

Motion carried by roll call vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski,
Mrs. Rietschel, Mrs. Fogel and Mrs. Collins
Nays: 0
Abstain: 0
Absent: 0

ii. Morning Tutoring for Jr. High Students*

Ms. Shupe presented to the Board the tutoring of students 5th thru 8th grade in the morning on Tuesday and Thursday from 7:00 – 7:45 a.m. Ms. Shupe highlighted that Mr. Spiwak trialed this one morning and Ms. Shupe was very delighted to see the amount of students who came in the morning and how engaged the students were. The cost to the District would be similar to the after-school tutoring at \$25.00 an hour.

A motion was made by Mr. Gembara and seconded by Mrs. Collins to approve the morning tutoring for students 5th thru 8th grade with the tutor being paid \$25.00 an hour.

Motion carried by roll call vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski,
Mrs. Rietschel, Mrs. Fogel and Mrs. Collins
Nays: 0
Abstain: 0
Absent: 0

Prior to New Business, Mr. Lobodzinski wanted to publicly acknowledge the Haunted Reading Event held on Saturday, October 17th that incorporated the reading theme of the year “Read S’more Books”. He highlighted that the event generated such a sense of community and that it was great to see the teachers come out for the event. Ms. Shupe added that ten (10) teachers came out for the event.

Further discussion took place regarding the progress and monitoring of students’ performance; past and present students. Dr. O’Brien will share a survey that Mrs. Kozenski created to be sent anonymously to GLS graduates for the Board’s input.

New Business:

None

Mr. Andy Williams, a Community Member, addressed the Board and the need to increase the communication. He highlighted that tonight's Board Agenda was not posted on the website and that the minutes of the past meetings were not easily found on the website. Mr. Williams suggested that the Board increase the communication with the community which would result in more of the community becoming involved. He also talked about creating a deadline for agenda and presentations so the public is aware of the topics to be discussed at the upcoming meetings. Mr. Williams also talked about posting the minutes of the current Board meeting. Further discussion took place regarding the Robert's Rule of Order and how the Board needs to modify the interaction of Public Input and the Board effectiveness of meeting goals and objectives.

Mr. Michael Pawluk, a Community Member, addressed the Board and agreed that there is a need to get the community involved on an array of topics. Mr. Pawluk shared with the Board that he retired from the railroad and would love to offer assistance in creating a field trip for students with Metra to the City. Dr. O'Brien asked that this be noted in the minutes.

Recognition of Media

No media present at the meeting.

Adjournment:

At 10:56 p.m. a motion was made by Mrs. Collins and seconded by Mrs. Rietschel to adjourn the open meeting.

Motion carried by voice vote:

Ayes:	7	Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski, Mrs. Rietschel, Mrs. Fogel and Mrs. Collins
Nays:	0	
Abstain:	0	
Absent:	0	

President

Secretary