**SUBJECT TO APPROVAL**

**MINUTES OF REGULAR BOARD MEETING**

**BOARD OF EDUCATION SCHOOL DISTRICT 36**

**TUESDAY, MAY 17, 2016**

**Call to Order**

Mrs. Collins called the Regular Board Meeting of the Board of Education of Grass Lake School District #36 to order at 7:02 p.m.

**Roll Call**

Present: Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski,

Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Absent: None

Also Present: Dr. Terry O’Brien, Superintendent

Ms. Donna Shupe, Principal

Mrs. Mary Capek, Administrative Assistant

Mr. Jan Taniguchi, STR Architects

Ms. Megan Clarke, Executive Director of Exceptional Learners

Collaborative

Community Members:

|  |  |  |
| --- | --- | --- |
| Denise Mandigo | Antoinette Bennett | Tom Zawada |
| Karen Wilberg | Toma Lee Blowers | Andy Williams |

**Approval of Consent Agenda**:

As presented under the Consent Agenda, one motion was made by Mrs. Caya and seconded by Mrs. Collins to approve the Minutes of the Regular Board Meeting of April 19, 2016, April 2016 Treasurer’s Report, Payroll – April, 2016, Vendors – April/May, 2016.

Motion carried by roll call vote:

Ayes: 6 Mrs. Kozenski, Mrs. Caya, Mr. Lobodzinski, Mrs. Rietschel,

Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 1 Mr. Gembara

Absent: 0

**Public Input**

Mrs. Collins invited the following community members to speak at the Public Input.

Mrs. Denise Mandigo requested information regarding the square footage numbers that Gilbane Construction put together. Dr. O’Brien shared that he did not have the Gilbane document readily available, but would be happy to meet with Mrs. Mandigo to review and clarify the square footage number and provide her the information. Mrs. Collins also commented that clarification is needed on the square footage of the remodel versus new construction. Mrs. Mandigo also inquired about the matrix provided to the community regarding the NWEA test results. She specifically asked about the test results from Fall 2015 to Spring 2016. Dr. O’Brien stated he would review the test results and provide clarification of the test results at their aforementioned meeting.

Mrs. Mandigo also provided a letter to the Board members regarding the implementation and research of a Charter School. Mrs. Collins thanked her for providing the letter to the Board to review. Further discussion took place regarding the letter and how interesting it was.

**Report/Communications**

1. **Exceptional Learners Collaborative**

Ms. Megan Clark, the Executive Director of Exceptional Learners Collaborative presented the (Stevenson/Kildeer/Lincolnshire) Special Education Program. She highlighted the partnership with Grass Lake School and how ELC will embrace the partnership. Further discussion took place regarding ELC who does not own buildings and rent space for their facilities. Dr. O’Brien commented Grass Lake School’s excitement about the intergovernmental agreement with ELC. Ms. Clark also invited the Board to visit their website page elc.ed.org and facebook page.

Prior to the additional reports, Dr. O’Brien requested Mr. Taniguchi from STR Architects to present the facilities update.

1. Facilities\*

Mr. Taniguchi presented options of the Option C (Phase 1) renovation. Each of the options show a one story version. C3 keeps the classrooms where they are currently and the options proposed keep the budget as close to $6M as possible and foregoes the two-story proposal. Mr. Taniguchi presented C3 as the recommended option at $6.09M which maximizes the school dollars. Further discussion took place regarding expenditures that would include both a renovation and a new building, whereas the prior plan focused funds predominantly in a new building. Further discussion took place regarding C3 meeting the needs of the students in the basement and bringing the Learning Center onto the main floor. Mr. Lobodzinski asked for clarification of the square footage proposed in Option C3. Discussion took place regarding the new Learning Center, Art at approximately 1400 sq. ft., Music at approximately 1400 sq. ft., PreK classroom at approximately 1,000 sq. ft., and Kindergarten classroom at approximately 1,000 sq. ft. Further discussion took place regarding the average size of a classroom being at approximately 750 sq. ft. Mrs. Rietschel inquired about the utilization of a classroom for the STEM program and now that the standards are out how can we prepare for the STEM requirements.

Mr. Williams, Community Member, also approached the Board on the building of one story with the option of going to a two story building. Mr. Williams also complimented the architects on their options and how the options took in great consideration of the questions the Facilities Committee had. Further discussion took place regarding the additional footings and roof structure to house a potential second story if needed in the future.

Further discussion took place regarding the proposed Administration wing and the proposed renovation meeting the needs of the students both current and future. Mr. Taniguchi will check with Mr. Lim from Gilbane regarding the requirements needed for the second story at a future date. Additional discussion took place regarding staying within the proposed timeframe and that there has already been a slippage in the timeframe.

One motion was made by Mrs. Fogel and seconded by Mrs. Kozenski to adjust the two-story design by STR Architects to a one-story design.

Motion carried by roll call vote:

Ayes: 6 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, , Mrs. Rietschel,

Mrs. Fogel and Mrs. Collins

Nays: 1 Mr. Lobodzinski

Abstain: 0

Absent: 0

1. **Correspondence**

Mrs. Rietschel read thank you notes from staff and administration for the wonderful breakfast the Board served on Friday, May 6th.

1. **Maintenance Report – Mr. Quinnett**

No questions asked about this report.

1. **Technology Report**
2. **Infrastructure – Mr. Wong**
3. **Instructional – Mrs. McIlhany**

In regards to the technology, Mrs. Rietschel inquired if the 1:1 technology initiative will be ready and the devices for students will be ready to go home when the students return in August.

Dr. O’Brien highlighted that he is looking for budgetary direction from the Board regarding the purchase of technology for the upcoming school year. The technology budget for the current year is depleted.

Further discussion took place regarding the possibility of utilizing chromebooks versus laptops, buying versus leasing for technology and the possibility of bringing on support to assist this summer to update devices. Additional discussion took place regarding the budget for technology and discussing with other districts the possibility of collaborating and bulk buying.

Dr. O’Brien requested of the Board direction on how to operate on technology expenditures and how this impacts the plan for the 1:1 initiative for the upcoming school year. Additional discussion took place regarding the additional cost for technology for the upcoming school year.

Based on the discussion, Dr. O’Brien will bring three (3) comparable quotes to the Board for the June meeting. Mrs. Collins requested that the Board have the quotes one week prior so they have ample time to review the quotes prior to the meeting.

1. **Instructional Report – GLS Staff**

No questions asked about this report.

1. **Athletic Report – Mr. Hall**

No questions asked about this report.

1. **School Report – Ms. Shupe**

No questions asked about this report.

1. **District Report – Dr. O’Brien**
2. **Chart of Accounts (Year-to-Date Activity – July 2015 to Present)**
3. **Student Enrollment**

No questions asked about this report.

1. **FOIA Request(s)**
2. Sydney Ryan, Lindenhurst, IL – Requested information on the teacher evaluation framework used at District 36.

No questions asked about the request.

1. **Board Committee Reports/Professional Development**
2. **Facilities\***

This item was discussed earlier in the meeting.

1. **Finance**
2. PMA Financial Forecast

Discussion took place regarding the PMA Financial Forecast. Dr. O’Brien also presented that he is working on the Budget for the 2017 School Year and how the 2017 Budget for Approval will be reviewed at the July meeting.

1. **IASB Policy Services**
2. Updated Policies\*
3. Press Plus Issue 88, May 2015
4. Press Plus Issue 91, February, 2016

One motion was made by Mr. Lobodzinski and seconded by Mrs. Collins to approve the Press Plus ISSUE 88 and Press Plus ISSUE 91.

Motion carried by voice vote:

Ayes: 7 Mrs. Kozenski, Mrs. Caya, Mr. Gembara, Mr. Lobodzinski,

Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 0

1. First Reading Fund Balances 4:20

Discussion took place regarding the adoption of the policy of fund balances. Mrs. Collins requested that this be an action item at the June meeting.

**Old Business**

None

**New Business**

1. Intergovernmental Agreement\*

Dr. O’Brien highlighted that the intergovernmental agreement with ELC includes a membership fee and feels that the costs associated with the agreement is a wash overall. This agreement will allow the District to take over the control internally. Additional discussion took place that the District will be a non-voting member of ELC and that this agreement provides the resource to service our students locally.

A motion was made by Mrs. Kozenski and seconded by Mrs. Fogel to approve the intergovernmental agreement with Exceptional Learners Collaborative (ELC).

Motion carried by roll call vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski,

Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 0

1. STR Contract\*

Discussion took place regarding the STR contract and the Board requested to table this item until the June meeting.

1. 16-17 Pre-Kindergarten

Discussion took place regarding the enrollment numbers for the upcoming school year. As of the May Board meeting, only 18 families from the existing student body have returned their enrollment packets for the 2017 school year. The anticipated number of PreK II (4 year olds) is approximately 12 students. For the PreK I (3 year olds), there have been no registrants. Dr. O’Brien recommended the Board to continue a full-time program in order to continue the two PreK program (PreK I and PreK II).

Further discussion took place regarding the existing PreK program and hiring staff for unknown registrants.

A motion was made by Mrs. Collins and seconded by Mr. Gembara to approve the 16-17 PreK program for a ½ day based on the current projected numbers.

Motion carried by roll call vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski,

Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 0

1. 16-17 Staffing\*

This item will be discussed in the Executive Session.

1. Student Discipline\*

This item will be discussed at this meeting.

**Recognition of Media**

No media present at the meeting.

**Executive Session**

At 9:15 p.m., a motion was made by Mrs. Kozenski and seconded by Mrs. Caya to go into closed session for the purposes of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Motion carried by roll call vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski

Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 0

The following members answered roll call at 9:21 p.m.: Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski, Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

**Open Session**

At 11:20 p.m., a motion was made by Mrs. Collins and seconded by Mr. Lobodzinski to return to the open session.

Motion carried by roll call vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski

Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 0

The following members answered roll call at 11:21 p.m.: Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski, Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

A motion was made by Mr. Lobodzinski and seconded by Mrs. Kozenski to extend the employment of the Principal for the 2016 school year based on the decision discussed in the Executive Session.

Motion carried by roll call vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski

Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 0

**Adjournment**:

At 11:24 p.m. a motion was made by Mrs. Collins and seconded by Mrs. Fogel to adjourn the open meeting.

Motion carried by voice vote:

Ayes: 7 Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mr. Lobodzinski

Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 0

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President Secretary