**SUBJECT TO APPROVAL**

**MINUTES OF REGULAR BOARD MEETING**

**BOARD OF EDUCATION SCHOOL DISTRICT 36**

**TUESDAY, JULY 19, 2016**

**Call to Order**

Mrs. Collins called the Regular Board Meeting of the Board of Education of Grass Lake School District #36 to order at 6:30 p.m.

**Roll Call**

Present: Mrs. Kozenski, Mr. Gembara, Mrs. Fogel, Mrs. Rietschel and Mrs. Collins

Absent: Mrs. Caya and Mr. Lobodzinski

Also Present: Dr. Terry O’Brien, Superintendent

 Mrs. Donna Plath (formerly Shupe), Principal

 Mrs. Mary Capek, Administrative Assistant

**Guests**

|  |  |  |
| --- | --- | --- |
| Mr. & Mrs. John Mandigo | Mr. & Mrs. Vince Heywood | Susan Hagen |
| Susanne Tauke | Mr. & Mrs. Russ Page | Mr. & Mrs. Guido Arquilla |
| Shawn Bradley | Karen Wilberg | Susan Rolk |
| Dr. Ivy Sitkoski | Mrs. Renee Hageli | Seven (7) students and their parents from the summer gardening program |
| Mrs. Linette Benes |  |  |

**Approval of Consent Agenda**:

As presented under the Consent Agenda, one motion was made by Mrs. Kozenski and seconded by Mrs. Fogel to approve to approve the Consent Agenda as presented.

Motion carried by roll call vote:

Ayes: 5 Mrs. Kozenski, Mr. Gembara, Mrs. Rietschel, Mrs. Fogel,

and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 2 Mrs. Caya and Mr. Lobodzinski

**Mrs. Caya entered the meeting at 6:34 p.m.**

**Student Presentation**

Mrs. Hageli presented to the Board a brief summer school presentation. Mrs. Hageli served as our administrative intern and oversaw the summer school program. She highlighted the gardening program which was one of the most attended classes during summer school. The program was taught by Dr. Ivy Sitkoski. Mrs. Hageli also shared with the Board that almost 53% of the GLS student population attended at least one of the programs offered during the summer. Seven students were invited to the Board meeting and shared their highlights of the program while the Board and Guests viewed the garden located in the back of the school’s property. Dr. Sitkoski also offered to the Board and community members to visit the garden and harvest any of the vegetables ready to be eaten. She provided ziploc bags for anyone interested in the ready to eat vegetables.

**Public Input**

Mrs. Collins invited the following community members to speak at the Public Input.

Mrs. Mandigo would like to understand the assumptions that went in to the proposed 2016-2017 budget. She asked if one of the assumptions is that the enrollment will be the same as the previous school year. Mrs. Collins responded that the assumption of “no significant growth in the student population” was taken into consideration and

Mrs. Heywood expressed her opinion on the tax situation at Grass Lake School. She expressed that tax levies continued to be maximized and seems to be not fair to community members. She also questioned whether community members are getting the current facts from the Board. Mrs. Heywood highlighted that she has been a community member here for a long time and that her older son has even purchased a home in the Grass Lake Community.

Ms. Tauke presented to the Board that she made a call to the Lake Forest Day School, a private school. The annual tuition for the Lake Forest Day School is $25,000 per year. According to the numbers at Grass Lake School, the cost per student is close to that amount. Her opinion is that we could send our students to the school in Lake Forest to get a better education at the same cost. Ms. Tauke also highlighted that the local parochial schools are tuition based at approximately $5,000 per year.

**Report/Communications**

**Correspondence**

None

**Maintenance Report**

Mrs. Rietschel inquired who the electrician was hired to install the LED lights. Dr. O’Brien answered that the electrician was recommended by Mr. Jost and he will provide the name to the Board in the morning. Mrs. Rietschel also inquired about the purchase of a new compressor for the AC unit mentioned in the report. Dr. O’Brien explained that the compressor is failing and at this time and we have not purchased a new compressor. The hope was to address the unit during the facilities project in summer 2017.

**School Report**

Mrs. Plath highlighted her efforts this summer reviewing the current programs and coordinating the appropriate teaching materials for the upcoming school year. She also highlighted the use of an on-line presentation for internet safety to expedite the one-to-one technology program for the upcoming school year.

**District Report**

Dr. O’Brien highlighted the renewal of the subscription to the Antioch Connections magazine. He is planning on highlighting the educational technology initiative at Grass Lake School in the August 2016 magazine. Mrs. Collins requested that Dr. O’Brien verify that the school is being billed per page. Dr. O’Brien will provide the Board with confirmation of billing.

Dr. O’Brien highlighted the IASB joint annual meeting to be held in November again this year. Mrs. Collins also requested that all Board members attending the meeting to sign up for conferences that will be beneficial to the upcoming teacher’s negotiation in the Spring of 2017.

Dr. O’Brien also presented that in the month of October we are scheduled for the Strategic Planning. The meetings will be held every Tuesday in October from 6 – 9 pm. Dinner will be provided by the District.

Dr. O’Brien highlighted that he will be on vacation the week of July 25th.

1. **Student enrollment**

No discussion took place on the enrollment. As of this meeting, 106 of the 161 packets sent home have been processed by the school office.

**FOIA Requests**

1. Jake Griffin, Daily Herald: Dollar amount of tuition reimbursement made by the district to education association employees.
2. Denise Mandigo, Community Member: 1) Treasurer’s Report you share with the Board of Education; 2) The June 2016 Treasurer’s Report; 3) The 2015-2016 school year actual expenses and if available, compared to the budgeted expenses.

**Board Committee Reports/Professional Development**

1. **Joint Annual Conference of IASB/IASA/IASBO**

Dr. O’Brien presented under the District Report.

1. **Finance**
2. **2016-2017 Budget Presentation**

Dr. O’Brien presented the 2016-2017 Budget for consideration of adoption on August 30th. The Finance Committee (Mrs. Collins, Mrs. Fogel and Dr. O’Brien) presented the budget in detail and discussion took place regarding the various aspects of revenues and expenditures. Dr. O’Brien provided to the Board and community guests a copy of the required ISBE State Budget form and a summary presentation (information) sheet. Dr. O’Brien highlighted the 16/17 Budget assumptions and how each assumptions were determined by anticipated revenue through adjusted December 2015 levy; anticipated expenditures; improved instructional programs; and the previous year’s Chart of Accounts. Dr. O’Brien with the reduction in the December 2015 tax levy that sum total of the budget has a deficit spending of -62,906.

Dr. O’Brien also highlighted that the 16/17 Budget will be on display for the next 30 days and that on August 30th there will be a Budget Meeting prior to the Regular Board Meeting for adoption of the proposed budget.

Further discussion took place regarding the 10-year Life Safety which the District will need to look at next year. Discussion also took place regarding the deficit spending budget and is not required by the state to submit since the District has sufficient balances in the funds required.

1. **IASB Policy Services**
2. **Fund Balances 4:20\***

One motion was made by Mrs. Collins and seconded by Mrs. Kozenski to approve the recommended “The School District seeks to maintain year-end balances no less than the range of 50 percent of the annual expenditures in each fund.

Discussion took place regarding the updated policy and how this would impact if there was a capital project necessary. Further discussion took place regarding the year-end fund balances and that the District is looking at a 0% fund balance expenditure. Mrs. Collins highlighted the need for better communication on large expenditures and that the Board would make more of a direction of the appropriate spending. Mrs. Kozenski inquired in regards to the large expenditure spending would the District have to pursue a referendum.

Further discussion took place regarding deficit spending and that Lake County is a tax cap county and the District can only request 1.0 – 1.5% (CPI) increase on the taxpayers.

**Motion carried by roll call vote:**

Ayes: 3 Mrs. Kozenski, Mrs. Fogel and Mrs. Collins

Nays: 2 Mr. Gembara and Mrs. Caya

Abstain: 1 Mrs. Rietschel

Absent: 1 Mr. Lobodzinski

**Old Business**

1. **Approval of Principal Contract\***

One motion was made by Mrs. Fogel and seconded by Mrs. Rietschel to approve the Principal Contract emailed to the Board for review.

Motion carried by roll call vote:

Ayes: 6 Mrs. Kozenski, Mr. Gembara, Mrs. Caya Mrs. Rietschel,

Mrs. Fogel, and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 1 Mr. Lobodzinski

1. **Destruction of Closed Meeting Audio Recordings\***

One motion was made by Mrs. Kozenski and seconded by Mr. Gembara to approve the recommended destruction of closed meeting audio recordings.

Motion carried by voice vote:

Ayes: 6 Mrs. Kozenski, Mr. Gembara, Mrs. Caya Mrs. Rietschel,

Mrs. Fogel, and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 1 Mr. Lobodzinski

**New Business**

1. **16-17 Staffing\***

Dr. O’Brien and Mrs. Plath requested to go into Closed Session to discuss this item.

Prior to the Executive Session, discussion took place regarding the Illinois Report Card and how the information is provided to ISBE. Mrs. Rietschel inquired whether we needed to provide additional information to Mrs. Mandigo and Mrs. Heywood after their Public Input. Dr. O’Brien will touch base with Mrs. Mandigo and Mrs. Heywood tomorrow from his office.

**Executive Session**

At 8:15 p.m. a motion was made by Mrs. Kozenski and seconded by Mrs. Fogel to go into closed session for the purposes of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Motion carried by roll call vote:

Ayes: 6 Mrs. Kozenski, Mr. Gembara, Mrs. Caya,

 Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 1 Mr. Lobodzinski

The following members answered roll call at 8:23 p.m.: Mrs. Kozenski, Mr. Gembara, Mrs. Caya, Mrs. Rietschel, Mrs. Fogel and Mrs. Collins Absent: Mr. Lobodzinski

**Open Session**

At 8:59 p.m., a motion was made by Mr. Gembara and seconded by Mrs. Caya to return to the open session.

1. 16-17 Staffing\*

A motion was made by Mrs. Fogel to eliminate a .50 paraprofessional. The motion was seconded by Mrs. Kozenski.

Ayes: 6 Mrs. Kozenski, Mr. Gembara, Mrs. Caya,

 Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 1 Mr. Lobodzinski

A motion was made by Mr. Gembara to hire a .50 Assistant to the Principal. The motion was seconded by Mrs. Fogel.

Ayes: 6 Mrs. Kozenski, Mr. Gembara, Mrs. Caya,

 Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 1 Mr. Lobodzinski

Discussion followed with Dr. O’Brien updated the Board on the technology staffing and posting of the position.

Mrs. Collins updated the Board with her meeting with the Antioch Area Presidents’ meeting.

**Recognition of Media**

No media present at the meeting.

**Adjournment**:

At 9:15p.m. a motion was made by Mrs. Caya and seconded by Mrs. Fogel to adjourn the open meeting.

Motion carried by voice vote:

Ayes: 6 Mrs. Kozenski, Mr. Gembara, Mrs. Caya,

 Mrs. Rietschel, Mrs. Fogel and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 1 Mr. Lobodzinski

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President Secretary