

SUBJECT TO APPROVAL

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION SCHOOL DISTRICT 36
TUESDAY, MAY 12, 2015**

Call to Order

Mr. Jost called the Regular Board Meeting of the Board of Education of Grass Lake School District #36 to order at 7:09 p.m.

Roll Call

Present: Mr. Gembara, Mrs. Caya, Mrs. Collins, Mrs. Rietschel,
Mrs. Fogel and Mr. Jost

Absent: Mr. Lobodzinski

Also Present: Dr. Terry O'Brien, Superintendent/Principal
Ms. Donna Shupe, Assistant Principal
Mrs. Linda Vaughn, Community Member
Mrs. Sheryl Spooner, Community Member

Absent: Mrs. Patti Rische, Business Manager
Mrs. Mary Capek, Administrative Assistant

Approval of the Lake County Election Results*

Recognition of Departing Board Members

Mrs. Fogel presented Mr. Jost with a plaque and thanked him for his dedication and time.

Board Member Elections

Dr. O'Brien presented the results of the April 7, 2015 local election in which three (3) board members –Jeffrey Gembara, Kori Caya and Stacy Rietschel were elected to Full 4-year terms. There is one (1) vacant Unexpired 2-year term seat.

- i. Oath of Office of New Board Members

The elected board members: Jeffrey Gembara, Kori Caya and Stacy Rietschel were sworn in to the office of the Board of Education District #36 by saying the Oath of Office.

Building Referendum

Reorganization of the Board

Mrs. Fogel as the president pro tem announced that *nominations are now in order for the office of president*. Mrs. Fogel nominated Mrs. Collins for new board president. Three calls were made and since there were no other nominees, Mrs. Collins received a unanimous vote for the office of president and is thereby declared elected.

Mrs. Collins, the newly-elected president assumes the duties of the presiding officer and begins the election of a vice president and a secretary.

Mrs. Collins announced that *nominations are now in order for the office of vice president*. Mrs. Collins nominated Mrs. Fogel for the office of vice president. Three calls were made and since there were no other nominees, Mrs. Fogel received a unanimous vote for the office of vice president and is thereby declared elected. Mrs. Collins announced that *nominations are now in order for the office of secretary*. Mrs. Fogel nominated Mrs. Rietschel for the office of secretary. Three calls were made and since there were no other nominees, Mrs. Rietschel received a unanimous vote for the office of secretary and is thereby declared elected.

Approval of Consent Agenda:

As presented under the Consent Agenda, one motion was made by Mrs. Fogel and seconded by Mr. Gembara to approve the Minutes of the Regular Board Meeting of April 21, 2015, April 2015 Treasurer’s Report, Payroll – April 2015 (including Athletic Stipend Payments), Vendors – May 2015, the appointments of Mrs. Kathleen Mueller, F/T Bookkeeper and Ms. Chris Seeger, P/T Lunchroom Supervisor.

Motion carried by roll call vote:

Ayes:	4	Mr. Gembara, Mrs. Caya, Mrs. Fogel and Mrs. Collins
Nays:	0	
Abstain:	1	Mrs. Rietschel
Absent:	1	Mr. Lobodzinski

HEROES Essay Winner

- a. Destiny Cochran
- b. Jason Fogel

The Board recognized two 5th grade students, Destiny Cochran and Jason Fogel, as the HEROES Essay Winners. Jason Fogel read his essay and was presented a certificate and a gift card to Wal-Mart by Mrs. Fogel. Mrs. Davenport, who teaches HEROES, an Anti-Drug/Alcohol Awareness Education Program, thanked the Board for the opportunity and allowing her to partake in this service to GLS students. Destiny was unable to attend and Dr. O'Brien will give her the certificate and gift card.

Closed Session: Student Discipline cases (5 ILCS 120/2(c)(9). The placement of individual students in special education programs and other matters related to individual students (5 ILCS 120/2(c)(10).

No need for closed session.

Public Input

None

Reports/Communications

a. Correspondence

None

b. Instructional Report

Ms. Shupe shared with the Board that the PARCC placement test is beneficial and can provide different way to solve problems for the school. Mrs. Fogel inquired if the school should have an instrumental practice for the PARCC test.

c. Athletic Report – Mr. Hall

One student, Amanda Cheberenchick, is going to state the weekend of May 16th for track. Dr. O'Brien wished her the best of luck. Mrs. Caya commented that the student/parent concession stand at the regional track meet hosted by GLS was a great opportunity and raised a good amount of money. Mr. Hall ran the concession stand and Mrs. Caya would like to grab onto more opportunities like the concession stand.

d. Maintenance Report – Mr. Quinnett

Dr. O'Brien shared the cost sheet. Major work on the grounds has been to maintain the soccer and baseball fields. The lawn is in excellent shape and there is continuous work on the playground. Mrs. Rietschel asked if AYLL contributes to the upkeep of the baseball field. Dr. O'Brien replied yes and that AYLL maintains and controls the baseball field. Mrs. Collins asked for confirmation that the landscaping service contract does not cover salt or removal of snow. Dr.

O'Brien confirmed that this is correct. Mr. Gembara inquired what happened with the maintenance problems. Dr. O'Brien replied that Mr. Quinnett is the point of contact and that this is one of the things that needed more effective communications.

e. Technology Report – Mr. Wong

Mrs. Collins shared with Dr. O'Brien and the board how important it is to register all the equipment in the school.

f. Administrative Report – Dr. O'Brien, Mrs. Rische, Ms. Shupe

g. Committee Reports

i. Meal Services – Mrs. Fogel

Mrs. Fogel shared with the board that there were no bids for food service. Dr. O'Brien added there are 40 students who are eligible for free lunches. Dr. O'Brien will sit down with the Regional Superintendent and find out options/alternatives. He will bring these options to the June meeting. Ms. Shupe brought up the company, Bright Star. Mrs. Caya asked what the price difference was. Dr. O'Brien said the school would lose two dollars per student. The school would also need two staff members and maintenance staff to keep things up and coming. Mrs. Collins suggested weekly prepared meals for an alternative. Dr. O'Brien also commented that the Free/Reduced lunch offering has to be approved by the state. In addition, there were no bids for food service for the breakfast offering. Dr. O'Brien stated that for the June meeting, Mrs. Fogel, Mr. Lobodzinski and himself will research and present any options.

ii. Facilities

Old Business

a. Athletic Chairs *

Dr. O'Brien presented the quote for the athletic chairs. This quote is the same as the one earlier in the year. Mrs. Caya asked what is wrong with the current chairs and Mrs. Collins shared that the current chairs do not have the school logo. Dr. O'Brien added that the chairs were functional though. Mrs. Caya asked if Mr. Hall could prioritize the athletic needs by uniforms, equipment, and activities. Dr. O'Brien will ask Mr. Hall to comprise a list of priorities for the June meeting.

b. 2015-2016 Staffing*

Dr. O'Brien presented the need for improvement for the enrichment program with a full-time employee including health benefits. Mrs. Rietschel asked for a cost for the district. Dr. O'Brien shared it is an identical cost, not additional dollars, not an increase, and would be a high return for equal investment. Mrs. Rietschel asked for the rate/cost difference to be provided at the next month's board meeting and that the board would approve next month. Dr. O'Brien will provide this information next month. Mrs. Rietschel asked if the staff ever mentioned they felt the school should have a full-time Spanish teacher. Ms. Shupe inquired why the board felt this was needed. Discussion took place regarding the students having the opportunity to opt out of Spanish 1 in high school or just so students feel comfortable with Spanish in grade school. Mrs. Rietschel asked if it would be more beneficial for all grades to have Spanish. Dr. O'Brien explained that the Spanish curriculum today is considered exploratory Spanish and is not considered Spanish 1 like the high school. Mrs. Fogel commented that the only benefit would be not having to take Spanish senior year of high school. Mrs. Collins shared that wouldn't we want to bring that to our students sooner if it was a greater benefit. Mrs. Rietschel also added that Spanish is going to help with the 20th Century learning environment. Dr. O'Brien shared that it is difficult to fill in another period. The scheduling would have to shrink the periods then and it could affect other periods. Mrs. Rietschel commented that there might not be enough space for another teacher. Further discussion took place to start Spanish with 7th grade. Ms. Shupe added that students are not meeting English scores and should we not focus on students meeting these scores first and then work towards Spanish.

New Business:

a. Employee of the Year *

Dr. O'Brien provided a list of employees eligible for employee of the year to be presented at the 2015 Graduation Ceremony on June 4, 2015. Dr. O'Brien recommended employee #1. Mrs. Collins shared that the committee voted on the staff to be nominated and that the board should go with the recommendation. Mrs. Rietschel feels that the staff works with the recommended employee every day and should go with the recommendation. The board agreed to go with the committee's recommendation of employee #1.

b. Website/Extracurricular Activity *

Dr. O'Brien presented information about the proposed new website that will be user-friendly and simple to use. Dr. O'Brien shared that Campus Suite would have a monthly fee of \$199 and we could create an extracurricular for students to help update and maintain. Mrs. Collins shared she does not feel comfortable with a three-year contract. Dr. O'Brien commented we can ask for a one-year contract.

Mrs. Caya asked who would be responsible for the updates and make sure the links are working on the website. Dr. O'Brien responded that the company would do a crosswalk into the current update. The school would manage the calendar and most of the areas of the website. Mrs. Caya inquired who would do the updates. Dr. O'Brien replied that the administrative would and teachers would update their own site. Mr. Gembara asked what would be different about the website and how long will it take to be up and running. Dr. O'Brien replied that it would be approximately six weeks. Mrs. Rietschel commented that she would like to look at another website provider, such as Singlepath that would come to every monthly board meeting. Mrs. Rietschel asked for an additional quote. Dr. O'Brien commented that a turn-key provider would not just take care of the website; but would overtake a current position. Dr. O'Brien will invite both representatives for the June meeting. Mrs. Fogel would like a better understanding of what a turn-key provider will do when they come in and what would happen when computers have problems. Dr. O'Brien replied that a turn-key provider would be able to react, but would not be on site. Dr. O'Brien will talk to both website companies.

c. Annual Indemnification Agreement*

One motion was made by Mrs. Fogel and seconded by Mr. Gembara to approve the recommended Annual Indemnification Agreement

Motion carried by roll call vote:

Ayes:	5	Mr. Gembara, Mrs. Caya, Mrs. Rietschel, Mrs. Fogel and Mrs. Collins
Nays:	0	
Abstain:	0	
Absent:	1	Mr. Lobodzinski

Recognition of Media

No media present at the meeting.

Executive Session:

Closed Session for the purposes of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

No need for closed session.

SUBJECT TO APPROVAL

**MINUTES OF SPECIAL BOARD MEETING
BOARD OF EDUCATION SCHOOL DISTRICT 36
TUESDAY, JUNE 2, 2015**

Call to Order

Mrs. Collins called the Special Board Meeting of Grass Lake School District #36 to order at 6:00 p.m.

Roll Call

Present: Mr. Gembara, Mrs. Caya, Mr. Lobodzinski, Mrs. Rietschel and Mrs. Collins

Absent: Mrs. Fogel

Also Present: Terry O'Brien, Superintendent

Pledge of Allegiance

Mrs. Collins led the Board and visitors in the saying of the Pledge of Allegiance.

Cafeteria/Food Service

Prior to the discussion of the Food Service, Mrs. Collins discussed the After 5 PowerPoint presentation that defined their subcontracted services. Mrs. Collins asked the Board if After 5 Solutions should attend the June 16 Board meeting to meet with the Board. The Board felt it was not necessary for After 5 Solutions to attend the June board meeting. Rather, the Board directed Dr. O'Brien to focus on improving the website. Furthermore, a Superintendent's Technology Committee was created with Mrs. Rietschel and Mrs. Caya.

Discussion took place regarding the original bid process which produced no bids. In addition, the food service committee is working with Quality Catering located in Gurnee, Illinois. Quality is meeting with the state on June 9, 2015 to discuss commodities. The food service committee likes Quality Catering provided they use our commodities. The meals will be .30 - .50 more expensive; but the quantity/quality is far superior than the current provider. We would also need to put server (currently Joan Saldivar) on the school's payroll. Quality Catering would need a commitment by June 15th and the Board would need to act on this item at the June meeting.

Mr. Lobodzinski presented four additional options for the Food Service.

1. Redo the bid process, targeting Preferred Meal Services.
2. Enter vendor arrangement with Preferred, hiring our own employee as server.
3. Self-operate/follow National guidelines for reimbursement. Not cost efficient at this point.
4. Self-operate/do not follow National guidelines. No reimbursement/no monitoring.

However, the State of Illinois is still reviewing our reimbursable options and approval for the eligible free/reduced lunches. This item was tabled for the June 16 board meeting pending approval from the State.

Pera Training

Mrs. Collins provided a training session for those Board members still needing the mandatory training.

Public Input

None

Adjournment

At 6:45 p.m., a motion was made by Mr. Gembara and seconded by Mr. Lobodzinski to adjourn the open meeting.

Motion was carried by roll call vote:

Ayes:	5	Mr. Gembara, Mrs. Caya, Mr. Lobodzinski, Mrs. Rietschel, and Mrs. Colins
Nays:	0	
Abstain:	0	
Absent:	1	Mrs. Fogel



President



Secretary