**SUBJECT TO APPROVAL**

**MINUTES OF BOARD MEETING**

**BOARD OF EDUCATION SCHOOL DISTRICT 36**

**TUESDAY, MARCH 21, 2017**

**Call to Order**

Mrs. Collins called the Board Meeting of the Board of Education of Grass Lake School District #36 to order at 6:30 p.m.

**Roll Call**

Present: Mrs. Kozenski, Mr. Lobodzinski, Mrs. Rietschel, Mrs. Fogel

and Mrs. Collins

Absent: Mr. Gembara and Mrs. Caya

Also Present: Dr. Terry O’Brien, Superintendent

Dr. Jan Morgan, Interim Principal

Mrs. Mary Capek, Administrative Assistant

**Guests**

|  |  |  |
| --- | --- | --- |
| Mrs. Linette Benes | Mrs. Nicole Sweeney | Ms. Susznne Tauke |
| Mr. John Frendreis | Ms. Laura Valz | Mr. Russ Page |
| Mr. Jake Rietschel | Mr. Andy Williams | Mr. William Marcomb |

**Approval of Consent Agenda**:

Prior to the approval of the Consent Agenda, Mrs. Collins requested the removal of the following item under Consent Agenda to be approved separately.

1. ***Request of Release from Teaching Contract***
   1. ***Ryan Koczorowski, F/T Junior High Reading***

As presented under the Consent Agenda ***(minus f.)***, one motion was made by Mr. Lobodzinski and seconded by Mrs. Fogel to approve the Consent Agenda as presented.

Motion carried by roll call vote:

Ayes: 4 Mrs. Kozenski, Mr. Lobodzinski, Mrs. Rietschel, and Mrs. Fogel

Nays: 0

Abstain: 1 Mrs. Collins

Absent: 2 Mr. Gembara and Mrs. Caya

Prior to the motion for the item of Request of Release from Teaching Contract, Mrs. Collins requested that a stipulation be added to the approval of the release that the employee is not to teach for the remainder of the 2016/2017 school year.

One motion was made by Mrs. Collins and seconded by Mr. Lobodzinski to approve the request of release from teaching contract for Mr. Koczorowski, F/T Junior High Reading with the stipulation that the teacher is prohibited to teach for the remainder of the 2016/2017 school year.

Motion carried by roll call vote:

Ayes: 5 Mrs. Kozenski, Mr. Lobodzinski, Mrs. Rietschel, Mrs. Fogel

and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 2 Mr. Gembara and Mrs. Caya

**Public Input**

None

**Report/Communications**

**Correspondence**

No correspondence at this meeting.

**Maintenance Report**

Mrs. Collins inquired about the problems with the plumbing and the backup in the teacher’s lounge. Dr. O’Brien explained the staff washroom drains into the same line as the kitchen and clogs occasionally with a back-up. Dr. O’Brien explained the fix will require extensive work. Mrs. Collins directed Dr. O’Brien to determine solutions to the plumbing.

**Instructional Report**

Mrs. Rietschel commented that there was no 7th and 8th grade report for Jr. High Math and that Physical Education and Health was also missing. Dr. O’Brien will follow up with the assigned teachers regarding their contribution to the Instructional Report.

Mrs. Rietschel also inquired about the Safe School Ambassadors program and the status of this program in lieu of the Kindness Club. Mrs. Rietschel expressed that students are unaware of the ambassadors program.

**School Report**

Dr. O’Brien requested Dr. Morgan to present the continuum of Special Education and RtI services for students at Grass Lake School. Dr. Morgan highlighted the full range of integrated, small group and individualized support for students identified through multi-tiered systems of support including students identified and qualified for 504 accommodations and special education services. Dr. Morgan explained to the Board how GLS uses NWEA map scores and AIMS Web, a benchmarking tool to measure goals of students, for identification of students in need of a tiered instruction. She further explained that students falling below the 40th percentile on standardized benchmarking tools (NWEA and AIMS Web) are provided with two-tiered specialized supports in reading and math. These supports are provided as supplements to the core curriculum.

Dr. Morgan presented Tier 2 interventions are available for students between the 10th percentile and 40th percentile. Tier 2 students receive supports 2-3 days a week for 25-30 minutes per day. For those students below the 10th percentile, Tier 3 services are delivered by the district reading specialist who utilizes tools such as leveled literacy intervention and reading mastery. These students receive this intensive reading support five days a week for 30 minutes each day. Tier 3 math is implemented by five days a week for 30 minutes using V-Math.

Students who required special education services are provided supplemental support to the student’s core instructional program. The provided resources support within the general education class through a team teaching approach and in small group or individualized settings as indicated in their IEP.

In addition, Grass Lake School utilizes the school wide PBIS (Positive Behavior Intervention System) program which teaches the concepts associated with safety, respect and responsibility.

Mrs. Rietschel inquired if there are reports showing student’s comparisons to be provided for the Board to review.

Dr. O’Brien also highlighted the withdrawal of Grass Lake School from SEDOL and to assist with the special education needs; the school has begun to formalize inter-government agreements.

**District Report**

1. **District Review**

No discussion about the District Review.

1. **Legal Fees Summary**

Dr. O’Brien highlighted the breakdown of legal costs and the comparison of the current (year to date) expenditures with last year’s actuals. He talked about the increased spending in personnel (primarily for negotiations), budgeting and the joining of the ELC (Exceptional Learners Collaborative). Dr. O’Brien highlighted the meeting on April 3rd with the Lake County Regional Board of Education for approval.

He also highlighted the legal services for the two appeals through Lake County.

Mrs. Rietschel asked if Dr. O’Brien can include the legal cost comparison on the website to show the public how much the tax appeal is costing the district in legal fees. She also requested that the Board receive a legal cost comparison on a monthly basis. Dr. O’Brien took note of her request and will comply.

Mrs. Kozenski inquired what happens if the Lake County Board denies the request to withdraw from SEDOL. Dr. O’Brien highlighted that Grass Lake School would remain a member of the SEDOL district and would need to re-track from the ELC. He also talked about the Lake County Board of Education has not denied any school of record withdrawing from the SEDOL district. He also highlighted that Grass Lake School will be the seventh (7th) school to withdraw.

Mrs. Rietschel inquired which school districts we are looking at to fill the void of withdrawing from SEDOL. Dr. O’Brien highlighted the contracts already in existence with Lake Villa District #41 and Millburn District #24. He also highlighted the Big Hollow District #38 Intergovernmental Agreement and the possibility of Grayslake District #46 also.

1. **Year to Date Financials**

No discussion about the Year to Date Financials.

1. **Facilities Report YTD**

No discussion about the Facilities Report YTD.

1. **Student Enrollment**

No discussion about the Student Enrollment.

**Strategic Plan**

Dr. O’Brien highlighted the 2017-2020 Strategic Plan and how the plan has been expanded to a four (4) year plan. The four (4) year plan includes .5 for the goals already achieved in the 2016-2017 school year.

Mrs. Rietschel also requested a monthly update for the Strategic Plan. Mrs. Fogel inquired if the Strategic Plan is updated on the website. She feels that the public would like to see the progress of the current strategic plan.

**FOIA Requests**

None

**Food Service Committee**

1. National Food Lunch \*

Dr. O’Brien highlighted that he requested an extension of one month from the Illinois State Board of Education to address the citations given to the school. He explained that this would give us additional time to formulate the plan for next year’s food service. Mrs. Collins requested a follow-up to ISBE to confirm receipt of the request.

**Board Committee Reports/Professional Development**

**Old Business**

**April Regular Meeting\***

One motion was made by Mrs. Fogel and seconded by Mrs. Kozenski to approve the

April Board meeting date of Tuesday, April 18, 2017 to accommodate negotiations on Tuesday, April 25, 2017.

Motion carried by voice vote:

Ayes: 5 Mrs. Kozenski, Mr. Lobodzinski, Mrs. Rietschel, Mrs. Fogel

and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 2 Mr. Gembara and Mrs. Caya

**April and May Special Board Meeting\***

Dr. O’Brien highlighted the dates that impact the dates in April and May. These dates include Tuesday, April 25, 2017 which is the last day for the county clerk to canvass the election results and Tuesday, May 2, 2017 which is the last day for the board reorganization requirements. Dr. O’Brien recommends the date for the Special Board meeting be Wednesday, April 26, 2017.

One motion was made by Mrs. Rietschel and seconded by Mrs. Fogel to approve the

Special Board Meeting for Wednesday, April 26, 2017.

Motion carried by voice vote:

Ayes: 5 Mrs. Kozenski, Mr. Lobodzinski, Mrs. Rietschel, Mrs. Fogel

and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 2 Mr. Gembara and Mrs. Caya

**New Business**

**Durham Transportation Contract\***

Discussion took place regarding the proposed transportation contract. Durham proposed a 3% extension at a cost of $59.49 per bus with shared services with Emmons. Mr. Lobodzinski requested confirmation to ensure our change of start time of 7:45 a.m. Further discussion took place regarding the one (1) hr. minimum for the late bus and could we possibly contract a one (1) hr. minimum for a bus in the morning for $80.00. Dr. O’Brien highlighted that both Emmons and District 117 have already signed an extension on the current contract.

Mrs. Rietschel inquired about the contractual agreement including the arrival of the busses by 3:20 p.m. at Emmons. Mrs. Rietschel confirmed that this wording was included in the contract in the previous years.

Dr. O’Brien asked for further direction on how to respond to Durham. Mr. Lobodzinski asked if a morning bus could be provided at $80.00 an hour without being shared with Emmons.

Dr. O’Brien will call Durham to initiate the requests of the Board and the approval of the contract will be tabled until the April board meeting.

**Public Input**

Mr. Williams asked for clarification about the SEDOL school district since he could not hear some of the discussion. He wanted to clarify that SEDOL has outgrown their current facilities. Mrs. Collins confirmed that was what was said.

**Recognition of Media**

No media present at the meeting.

**Executive Session**

At 7:40 p.m. a motion was made by Mrs. Rietschel and seconded by Mrs. Fogel to go into closed session for the purposes of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5ILCS 120/2(c) (9).

Motion carried by roll call vote:

Ayes: 5 Mrs. Kozenski, Mr. Lobodinzski, Mrs. Rietschel, Mrs. Fogel

and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 2 Mr. Gembara and Mrs. Caya

The following members answered roll call at 7:52 p.m.: Mrs. Kozenski, Mr. Gembara, Mr. Lobodzinski, Mrs. Caya, Mrs. Fogel and Mrs. Collins; Absent: Mrs. Rietschel

**Open Session**

At 9:48 p.m., a motion was made by Mrs. Kozenski and seconded by Mrs. Fogel to return to the open session.

The following members answered roll call at 9:48 p.m.: Mrs. Kozenski, Mr. Lobodzinski, Mrs. Fogel, Mrs. Caya and Mrs. Collins; Absent: Mr. Gembara and Mrs. Caya

**Adjournment**:

At 9:48 p.m. a motion was made by Mrs. Kozenski and seconded by Mrs. Fogel to adjourn the open meeting.

Motion carried by roll call vote:

Ayes: 5 Mrs. Kozenski, Mr. Lobodinzski, Mrs. Rietschel, Mrs. Fogel

and Mrs. Collins

Nays: 0

Abstain: 0

Absent: 2 Mr. Gembara and Mrs. Caya

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President Secretary